

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 27, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Alvarez	Peter Gallagher of Teligent, Inc.
R. Delano	C. Santore	Jeff Perkins Project Mgr. Teligent, Inc.
J. Formisano	A. Zorzi	
J. Santagata	R. Smith	
S. Woshnak	S. Testa	

Peter Gallagher of Teligent, Inc. was in attendance at tonight's meeting with a request to connect into the water system on Wheat Road for the use of fire protection. He brought along Jeff Perkins, the Project Manager for Integrated Project Services who is the construction manager for the project for Teligent, Inc. Mr. Perkins brought along three sets of official project drawings to go along with the application that was submitted last week for a request for the new water connections. There are three different proposals two of which would connect into the 10" existing water line on Wheat Road and one that connects into the existing line on Lincoln Avenue. Teligent provided a check for escrow purposes so that the BBMUA Engineers, Remington, Vernick & Walberg along with Plant Superintendent Alan Zorzi will review the plans and make a recommendation by the May 11, 2016 meeting.

Robert Smith of Remington, Vernick & Walberg informed the board that Ben Parvey of Blue Sky Power provided an update from Cambria Solar on the interconnection application between the BBMUA and Atlantic City Electric. The Pinelands Commission requested additional information regarding the buffer. Cambria Solar provided the information in a timely fashion and The Pinelands Commission has a 30 day examination period in issuing an opinion on the buffer model submitted.

Mr. Smith requested permission to advertise the bid for the service of well #3 that was previously approved at the regular meeting held on February 17, 2016.

m/Baker s/Delano to authorize the advertisement of the bid for the service of well #3.  
m/passed

Thomas Andresen of the NJDEP Bureau of Environmental Engineering and Permitting sent an email regarding treatment works approval WQM-005 reconciliation. The WQM-005 form is completed by the BBMUA Engineer for each project. There are eight projects where the WQM-005 form has not been submitted. Until that form is received for each project the flow associated with the permit remains committed in the NJDEP's records. They would like to close the loop on flow that is being shown as committed when it is really actual flow at the plant. Remington, Vernick & Walberg will work with Plant Superintendent Zorzi to research these projects and get the reports filed if necessary.

The BBMUA Solicitor was not in attendance at this evening's meeting. However, there were a few items that are being worked on by Mr. Testa for the BBMUA.

An Email between the BBMUA Solicitor Michael Testa Jr of Testa, Heck, Scrocca & Testa, Lisa Powers Process Aeration Operations Manager at Ovivo, and Plant Superintendant Alan Zorzi was sent to try to resolve the issue of the improper wiring of the SEW Eurodrive aerators that were installed on the MBR plant which caused damage to the aerators due to overheating. Ms. Powers is reviewing the information and will get back with Mr. Testa.

The information pertaining to the Buena Vista Camping Park was forwarded to Mr. Testa so that he can contact the owner in reference to the sewer line that runs through the property and belongs to the Camping Park. The owner information as well as the current issues with the line were provided to Mr. Testa as discussed at the last regular meeting of the BBMUA on April 13, 2016.

Edward Duffy submitted a draft Shared Service Agreement between Vineland Fire Department and the BBMUA for emergency rescue service for confined space at facilities owned and operated by the BBMUA to Mr. Testa for his review. Upon reviewing the agreement and speaking with Mr. Duffy a final copy of the Agreement was signed by Chief Pagnini of the Vineland Fire Department and sent to the BBMUA for execution and return. At this time the board authorized the signing of the agreement with the Vineland Fire Department to designate them as our confined space rescue team. By executing the agreement our POSHA requirements will be satisfied.

m/Delano s/Baker to authorize execution of the Shared Service Agreement with the Vineland Fire Department designating them as the confined space rescue team for the BBMUA for the period of one year for the amount of \$2,500.00. m/passed

Plant Superintendant, Alan Zorzi received an email from John Garton from the State of New Jersey Department of Labor commending Mr. Zorzi and the BBMUA plant staff on a fantastic job in getting the abatement documentation together. The only other requirement that Mr. Garton wanted addressed for the confined spaces pertained to the identification of locations/hazards of each permit space with signage. The signs have been ordered and will be in next week and will be hung and displayed as soon as we receive them.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that his firm will be beginning the audit very soon.

Mr. Testa also informed the board that there is a new requirement for all governmental entities in regard to reporting pension information for the Government Accounting Standards Board. Under GASB Statement No. 68, individual government employers must report a proportionate share of the Net Pension Liability, deferred inflows and outflows, and pension expense in their financial statements. Previously, employers only reported the annual contributions they made to the Pension System as an expense. The Division of Local Government Services is allowing a filing extension for audits of Authorities that are due to be filed.

At this time the board went into closed session to discuss matters regarding the possible acquisition of real property with public funds.

m/Delano s/Woshnak to go into closed session. m/passed

m/Baker s/Woshnak to reopen the regular session m/passed

Secretary/Treasurer Cheryl Santore reminded the board that if they had not already done so that to make sure they file their Annual Financial Disclosure Statement to avoid any fines. The deadline to file is April 30, 2016.

The new support rates were received by Rio Supply, Inc. for our meter reading gun, software, etc. The only package that is offered is the Premium package which costs \$4,500.00. Otherwise services have to be paid for on a pay as you go basis which could be quite costly if something goes wrong.

m/Baker s/Woshnak to approve the purchase of the annual support package from Rio Supply, Inc. in the amount of \$4,500.00 m/passed

m/Baker s/Woshnak to approve the minutes of the regular meeting held on April 13, 2016. m/passed

Plant Superintendent Alan Zorzi informed the board that on April 26, 2016 at approximately 7:30 pm the plant was hit by an electric strike during the storm. There is a list of about 20 items that were damaged including possibly 8 vfds. This was a significant hit. The lightning struck a light post in the plant and followed the line. A lot of items are being bypassed, however, the plant is running and the treatment is working. The insurance company has been notified as well as all other necessary agencies.

On April 22, 2016, Ed Wengrowski of the Pinelands Commission called to speak with Mr. Zorzi about the MOA to receive an update on where the MUA stands in respect to our obligations. Mr. Zorzi gave Mr. Wengrowski an update. Mr. Wengrowski has been actively reviewing the minutes of our meetings and was concerned that our MBR Plant is not running well. Mr. Zorzi stated that the plant is running really well, and that he brings up our limits and how the plant runs for the benefit of our new board so that everyone can understand what the BBMUA is up against and how hard every one of our employees work to make sure that our strict limits are met. Mr. Zorzi also asked Mr. Wengrowski for an update on where the Pinelands Commission and Buena Vista Township stand on their obligations that are outlined in the MOA. Mr. Wengrowski has not looked into that area yet.

In regard to our POSHA inspection there are a few pieces of equipment that Mr. Zorzi would like to order. Mr. Zorzi would like to purchase one additional wench and two permanent davits for pumping stations #1 & #2. There is currently a permanent davit at pumping station #3. We do have a portable davit for manholes, however when you are setting this davit up for use it is usually during a storm event and in inclement weather. There is also the chance for human error which could lead to a potential safety hazard. With that being said Mr. Zorzi obtained three quotes and the lowest quote came in from Jersey Fire and Safety in the amount of \$3,095.05 plus approximately \$100.00 shipping for a total cost of approximately \$3,195.05 for two permanent davit arms. The two other quotes obtained came in at \$6,176.00 and \$7,390.00. Purchasing permanent equipment will save money in the long term by not having to purchase as much equipment for the confined space rescue teams.

m/Woshnak s/Formisano to purchase two permanent davit arms from Jersey Fire and Safety in the amount of \$3,095.05 plus shipping of approximately \$100.00. m/passed

m/Woshnak s/Delano to purchase one wench from Norris Sales and Service in the amount of \$1,279.95. m/passed

Mr. Zorzi also informed the board that he will have the numbers ready at the next regular meeting for two Ford F-350 vehicles to replace 2 vehicles currently in our fleet. The vehicles were accounted for in our 2016 budget. The trucks that will be replaced are from 1991 when the first plant upgrade was done. One of the trucks was just in the shop to be repaired and we were told that the cost to repair the truck would be more than the truck is worth so we did not make those repairs. The F-350 vehicles that Mr. Zorzi found are under state contract. Mr. Zorzi will present all of this in detail to the board at the next meeting on May 11, 2016.

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 10. m/passed

The next regular meeting will be held on May 11, 2016 at 7:00 p.m.

m/Woshank s/Formisano to adjourn the meeting 8:08 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary